

Washburn University
Faculty Senate
April 8, 2013
3:30 pm Forum Room BTC

- I. Call to Order
- II. Approval of Minutes of the Faculty Senate Meeting of March 11, 2013 (pp. 2-3)
- III. President's Opening Remarks
- IV. Report from the Faculty Representatives to the Board of Regents
- V. Special Report – Dr. Alan Bearman, Mabee Library
- VI. VPAA Update – Dr. Randy Pembroke
- VII. Faculty Senate Committee Reports
 - A. Academic Affairs Committee Minutes of February 18, 2013 (pp. 4-5)
 - B. Academic Affairs Committee Minutes of March 25, 2013 (pp. 6-7)
- VIII. University Committee Reports
 - A. Graduate Committee Minutes of February 6, 2013 (pp. 8-9)
 - B. Honors Advisory Committee Minutes of February 6, 2013 (pp.10-11)
 - C. Library Committee Meeting of March 3, 2013 (pp. 12-13)
 - D. Sweet Sabbatical Committee of February 8, 2013 (pg. 14)
 - E. Sabbatical Committee Meeting of December 4, 2013 (pg. 15)
- IX. Old Business
 - A. 13-09 Change to Graduate Committee (pp. 16-17)
 - B. 13-10 Changes to Faculty Senate Constitution (pp. 18-22)
 - C. 13-11 Masters of Studies in Law (pp. 23-28)
- X. New Business
- XI. Information Items
- XII. Discussion Items
- XIII. Announcements

Faculty Senate
Washburn University
Minutes of March 11, 2013
Kansas Room

Present: Angel, Ball, Barker, Edwards, Fry, Gonzalez-Abellas, Jackson, Kelly, Kitts, McMillen, Menzie, Mercader, Miller, Palbicke, Pembrook (VPAA), Perret, Roach, Rubenstein, Schmidt, Sheldon, Ubel, Wade, Wagner, Wynn

- I. The meeting of the Faculty Senate was called to order at 3:31 PM. Steve Angel presiding.
- II. The minutes of the Faculty Senate meeting of January 28, 2013 were approved.
- III. President's Opening Remarks.
Angel thanked the Senators for their help in the successful online voting that took place in February. Angel reminded the electoral committee that there is one at-large position that requires voting this semester. He also asked Senators to contact Deans/Chairs in attempt to have new senators in place for the April 22 meeting instead of waiting until May 13. If not, the Senate will hold its final meeting on May 13.
- IV. Report from the Faculty Representatives to the Board of Regents: VP Roach reported that the WUBoR had approved all sabbaticals and promotion and tenure applications. They also added to the cost of the Morgan welcome center. Both School of Applied Studies and Washburn Institute of Technology presented to the BoR. There is lots going on at Washburn Tech. Additionally, the School of Law has opened a new center of excellent in oil and gas.
- V. Special Report from the Unit –none
- VI. Report from the VPAA – Dr. Pembrook
vrecipients. Additionally, a robe will be purchased for the newly tenured faculty. This is also the second year of the wage adjustment for promotions.
VP Pembrook reported that the Promotion and Tenure committee will be sending a document to FAC concerning 6 versus 7year clock and time outs during the tenure process.
Dr. Pembrook also reported there is ongoing discussion concerning the funding for the KBI building. This year's legislature would hopefully appropriate the \$3.5 million for the planning.
VP Pembrook also reported that the graduate committee members will be formally recommending the new membership make-up of the committee. They will also be looking at what elements should be common across the graduate programs, as well as what should remain autonomous to the units. Quality Improvement initiative is ongoing. New proposals will be coming through after spring break.
Dr. Pembrook updated the senators on the progress of faculty searches. Although these positions were approved in August 2012, they were put on hold during early budget considerations. They are now moving forward with interviews for the positions.
The 150 of Teaching: Tools and Technology exhibit will be part of the sesquicentennial exhibit opening in February 2014. Additionally, it is the 60th year of Brown v. Board of Ed, and the 50th year of the Voting Rights Act and there will activities celebrating these as well.
Dr. Pembrook reported that a group is looking at data analytics and looking for input on sources of data that are used regularly. Dr Pembrook also reminded senators that the Vision 2022 project is

ongoing. President Angel is on the academic committee. There will be a strategic planning meeting on March 14. Again, this is to put together a vision of what Washburn will look like in 2022.

VII. Faculty Senate Committee Reports –

- A. Academic Affairs Committee Minutes of January 14, 2013 were accepted.
- B. Academic Affairs Committee Minutes of February 4, 2013 were accepted.

VIII. University Committee Minutes

- A. Graduate Committee minutes from December 5, 2012 were accepted
- B. International Education Committee minutes of January 24, 2013 were accepted
- C. Honors Advisory Committee Minutes of December 12, 2012 were accepted
- D. Faculty Development Steering Committee Minutes of December 7, 2012 were accepted.
- E. Faculty Development Steering Committee Minutes of January 28, 2013 were accepted.
- F. BOSM Committee Minutes of April 24, 2012 were accepted.
- G. BOSM Committee Minutes of August 24, 2012 were accepted.
- H. BOSM Committee Minutes of September 24, 2012 were accepted.
- I. BOSM Committee Minutes of October, 2012 were accepted.
- J. BOSM Committee Minutes of November 9, 2012 were accepted.
- K. BOSM Committee Minutes of December 7, 2012 were accepted.
- L. BOSM Committee Minutes of January 18, 2013 were accepted.

IX. Old Business. None

- A. 13-01 BFA Concentration Changes in Eight Areas: Marguerite Perret provided an overview. The item was approved. Sent to General Faculty.
- B. 13-02 BFA with Licensure Program Changes: item was approved. Sent to General Faculty.
- C. 13-03 English – Writing Emphasis Requirement Changes for English Majors – item approved Sent to General Faculty.
- D. 13-04 Kinesiology: B.Ed., Physical Education Teaching Degree and B.A. Concentration Options –item approved. Sent to General Faculty.
- E. 13-05 Kinesiology: Delete Concentration in Coaching – item approved. Sent to General Faculty.
- F. 13-06 Kinesiology: Add Minor in Coaching – item approved. Sent to General Faculty.
- G. 13-07 Mass Media: Contemporary Journalism Emphasis Change – item approved. Sent to General Faculty.
- H. 13-08 Mass Media: Film and Video Emphasis Change – item approved. Sent to General Faculty.

X. New Business : none

XI. Discussion Items: Dr. Pembroke asked senators for input regarding Chief of Police addressing faculty on what to do if an active shooter is on campus. Senators preferred to have the matter addressed at late fall general faculty meeting.

XII. Information Items: Schmidt asked senators to remind colleagues that when their item is going before a committee it is good to have someone there to answer questions. He also reminded senators that 3-14 is the last day for students to register for Apeiron, which will be held on April 16. Senators were also informed that math faculty will be taking a pie in the face on 3-14 (Pi day) as a fundraiser. Voting is taking place in the union. Faculty also asked if it was possible to get a last notification on students who are attending Jr./transfer days. One faculty came in on Saturday and no scheduled student ever showed up.

XIII. Adjournment – the meeting was adjourned at 4:20pm

**Academic Affairs Committee Meeting
February 18, 2013
Meeting Minutes**

Committee members in attendance

Jennifer Ball
Debbie Isaacson
Vickie Kelly
Royce Kitts
Tony Palbicke
Randy Pembroke (ex officio)
Shaun Schmidt
Danny Wade
Rob Weigand

Guests

Marguerite Perret, Art Department
Roy Wohl, Kinesiology Department

The meeting was called to order by the Chair, Shaun Schmidt.

I. Minutes from February 4, 2013

The minutes were sent to the committee prior to the meeting for review. The minutes were approved as written and will be forwarded to Faculty Senate.

II. Agenda Items from the College of Arts and Sciences

1. Bachelor of Fine Arts Concentration, Changes in Eight Areas
2. Bachelor of fine Arts with Licensure Program Changes

These items were discussed together. Marguerite Perret indicated the first item was necessary in order for the department and the majors to focus on emphases. This has been difficult to do in previous years, and there has been very low student interest. A few minor edits to the catalog language were noted which will be completed before Faculty Senate action.

After discussion, a motion was made and seconded to approve these items. This motion passed unanimously.

3. English—Writing Emphasis requirement changes for English majors only.
Danny Wade provided information as to why this was important for the students who are English majors.

After discussion, a motion was made and seconded to approve these items. This motion passed unanimously.

4. Kinesiology: B.ED., Physical Education Teaching Degree and B.A. Degree—
Concentration Options.
5. Kinesiology: Delete Concentration In Coaching
6. Kinesiology—Add a Minor in Coaching

Roy Wohl provided justification as to the changes proposed. Roy indicated there weren't any students pursuing the Coaching concentration.

After discussion, a motion was made and seconded to approve these items. This motion passed unanimously.

7. Mass Media—Contemporary Journalism Emphasis Change
8. Mass Media—Film and Video Emphasis Change

No one was available from Mass Media to discuss these potential changes or the reasons the department wants the changes.

There was a motion to table these two agenda items, with a second which was later withdrawn. After discussion, a motion was made and seconded to approve these items. This motion passed unanimously.

III. Subcommittee Assignments

Updates on the four subcommittees include:

- a. Gen Ed: Vickie reported General Education courses are being reviewed.
- b. Graduate Committee: Dr. Pembroke reports the graduate committee will be making a proposal to the Faculty Affairs Committee on March 26, 2013. He asked what role this committee wanted to have with that proposal. After some discussion it was decided the AAC members would be comfortable with the proposal going to Faculty Affairs, and then reviewing the proposal within the Faculty Senate. A motion was made to send the Graduate committee proposal to the Faculty Affairs Committee. This was seconded and approved.

The meeting was adjourned.

Meeting Schedule:

Monday, March 4, 3-4:00 pm, Baker Room

Academic Affairs Committee Meeting
March 25, 2013
Meeting Minutes

Committee members in attendance

Jennifer Ball
Debbie Isaacson
Tony Palbicke
Randy Pembroke (ex officio)
Shaun Schmidt
Rob Weigand

Guests

Tim Peterson, Academic Outreach

The meeting was called to order by the Chair, Shaun Schmidt.

IV. Minutes from February 18, 2013

The minutes were sent to the committee prior to the meeting for review. The minutes were approved as written and will be forwarded to Faculty Senate.

V. Discussion Items from the Graduate Committee:

Shaun indicated the Academic Affairs committee was asked by the Faculty Senate President, Steve Angel to review the graduate proposal and Dr. Tim Peterson was here to provide information regarding that.

Dr. Pembroke explained Dr. Angel determined the faculty handbook afforded him the opportunity to send business that may not fit with the faculty affairs mission to academic affairs for review.

As a means of introduction, Dr. Pembroke explained the process the Graduate Committee went through to get to the point where a proposal was developed. He brought attention to the two points within the proposal: the makeup of the graduate council and then what the duties/responsibilities of the council would be.

The Academic Affairs committee members discussed at length who the membership of the Graduate Council should be. It was finally decided to ask language be changed to show the Grad Council membership would include a maximum of one (1) member per School/College with a maximum of one (1) member per degree. The members also should also teach in the graduate programs.

Academic Affairs committee members discussed whether the School of Law should or should not have a voting representative on the Graduate Council. After discussions, this issue remained unresolved.

Shaun Schmidt had provided the academic affairs committee members a second

proposal for the graduate council which provided alternatives to the membership, recommendations for the quorum and for the selection of the chair in relation to faculty senate.

Some discussion ensued regarding Shaun's recommendations and all agreed to the suggested quorum (2/3 vote). It was decided the Graduate Council should decide who the chair is and then that person should be on Faculty Senate. This would mean a change in the Faculty Senate bylaws.

The second part of the proposal involved the duties/responsibilities of the Graduate Council. All agree the graduate council would have the responsibility of the first (1st) readings of any graduate proposal with the Faculty Senate having the second (2nd) reading.

The meeting was adjourned.

Meeting Schedule:

Monday, April 1, 3-4:00 pm, Baker Room

Graduate Committee Meeting
February 6, 2013 ♦ 12:00 – 1:00 PM
Martin Rm (BTAC)
Meeting Minutes

Dr. Randy Pembroke called the meeting to order at 12:00 p.m.

Those present included:

Phyllis Berry, Bob Boncella, Shirley Dinkel, Kim Harrison, Martha Imperato, Gordon McQuere, Pat Munzer, Randy Pembroke, *Tim Peterson, Michael Rettig, Brenda Ridgeway, Monica Scheibmeir, Cindy Turk, Kayla Waters

1. A motion was made to approve the meeting minutes and was seconded. Graduate Committee Meeting Minutes from December 5, 2012 were approved without objection.
2. Dr. Pembroke asked Dr. Rettig to present the Thesis/Capstone subcommittee's findings:

Dr. Rettig provided a handout, which answers:

- What graduate programs are available at Washburn?
- What thesis/capstone options are available to graduate candidates in each unit; and, whether or not any are required or optional?
- Does the unit have policies and timelines for completion of the capstone; and, what faculty members are involved? If so, what are the policies?
- Are capstones a part of regular faculty load? Do students enroll in a 'class' or is this something beyond course work? If there is a class what name/number is it?

Dr. Rettig turned the conversation over to Martha Imperato to present information and provided an handout, entitled "Library Procedures for Binding Honors/Practicum Reports, Capstones, Theses and Dissertations." Of the four degrees requiring or allowing a thesis as an option only three provide thesis guidelines. Non-thesis projects may be submitted to the Institutional Repository, but this is not a requirement, nor are there guidelines for submission formats.

Questions arose and were thoughtfully answered. Some questions need more deliberation or investigation:

- Should the University impose some rules/guides for theses, capstones, or dissertations regarding submission timelines or deadlines; or, define rules for theses submission in that the form fit to a common standard while content standards follow the unit/area expectations?
- Should there be a University policy which places time limits on completion of masters and doctorates? Similarly should there be a University policy on time limits for incompletes? Should there be a policy that allows for variable credit hours for

thesis/capstone/final project credit hours and a requirement of continuous enrollment in thesis hours while attempting to complete thesis/capstone/final project for degree?

- Could the Graduate Committee suggest policies for consideration and submit them to units/programs for their assistance towards the creation of a common policy?

Dr. Berry pointed out that when we consider the above questions, we must consider the workload imposed on graduate faculty in shepherding master or doctoral students to completion (as it relates to completion deadlines and continuous enrollment while in a graduate program).

3. Dr. Pembroke asked that Dr. Peterson follow-up with his revision of the Graduate Degree Programs Governance & Administrative Proposal.

Dr. Peterson presented his draft with the proposition that certificate programs are not to be represented on the Graduate Council. Only masters and doctoral programs would have representation on the Council as well as a Faculty Senator when such senator is not already represented among the other representatives. Those programs with representation at this point would be MA in Psychology, MEd, MLS, MSCJ, MA in Human Services, MHS, MSW, MBA, MSN, DNP, and though not included in this current body should include representatives from LLM, and the JD. Graduate Council would fall under the Offices of Academic Outreach for logistical reasons related to resources and support possibilities only.

Dr. Pembroke asked if he felt that an official invitation to the School of Law should be extended so that representative could sit on this committee/council. Dr. Peterson thought it ideal, as did the rest of the committee. Dr. Pembroke said that he would extend a formal invitation to Dean Romig and the School of Law for representatives.

Dr. Pembroke asked if Dr. Peterson could have a formal proposal ready for Faculty Senate (March 26, 2013) by our next meeting, March 6, 2013. Dr. Peterson answered in the affirmative. Ms. Imperato will research further into the questions related to thesis/capstone guidelines for inclusion in Mabee Library and in the Institutional Repository and the ideal formats for a common graduate guide to both.

4. The Website Subcommittee reports their findings at our next meeting, March 6, 2013.
Dr. Pembroke adjourned the Graduate Committee meeting at 1:00 p.m.

**ex officio*

MINUTES
HONORS ADVISORY BOARD
Wednesday, February 6, 2013
Cotton Room – 12:00 p.m.

Present: Michael McGuire (Chair), Jennifer Ball, Damian Barron, Marsha Carrasco Cooper, Andrew Herbig, Eric McHenry, Denise Ottinger, David Pownell, Bassima Schbley, Amanda Sorrell, Abby Thill, Brad Turnbull, Ye Wang, Blaze Witten and CJ Crawford (Administrative support).

MINUTES

The minutes of the December 12, 2012 meeting were approved as distributed.

HONORS STUDENT COUNCIL REPORT

Amanda Sorrell reported that they had a back-to-school meeting/bash earlier this semester and they plan to do more social things to promote community.

UNFINISHED BUSINESS

Tiered System for Honors Completion

Michael would like to look into a tiered system for honors so that 1) students can be recognized who are only here for two years and then go on to pursue a degree in a medical or science field, and 2) possibly set up designations such as University Honors and University High Honors for students who go above and beyond the honors program requirements. He handed out a spreadsheet with member schools of the Great Plains Region Honors Council and asked committee members to do research and benchmark what other schools are doing; each member that was present took six schools. He said the information was due by the May 8 luncheon and there would be a progress check at the April 3 meeting. He asked members to look for 1) is there a tiered system for honors completion, 2) is there anything on the web site indicating if and how faculty are compensated or recognized, and 3) is there anything that stands out about the school's program and/or their web site.

Catalog Entry – Student Learning Outcomes

The mission statement is complete and Michael has created a Student Learning Outcomes taskforce to help with the program SLOs – Melanie Burdick, Dan Petersen and Sarah Ubel. Donna LaLonde and CJ will help out as Assessment Committee mentors for the Honors Program. After SLOs have been developed they will be presented to the committee for discussion.

Faculty Compensation

How should faculty be recognized? This discussion will wait until after the committee members see what other schools are doing.

Membership for Subcommittees – Admission, Appeals, Curriculum, and Scholarship

Michael passed around a list and asked committee members to write down which subcommittee they are on or would like to be on.

NEW BUSINESS

Scholarship Applications Review Process

Applications are due March 1 and will be sent out to the Scholarship subcommittee with responses due by April 2.

Admission Application Materials Review Process

Applications will be sent out to the Admissions subcommittee and the response due date will be indicated in the email as each one is sent.

Subcommittee Review

Should subcommittees be combined? It was recommended to combine the Admissions and Scholarship subcommittees and the Curriculum and Appeals committee.

As honors contracts are received, Michael will send them to be reviewed by someone with the expertise in the area of the contract. It was requested that if a contract was being submitted for a course when there was already an honors section being offered, that it be noted so that the professor teaching the section could be asked to review the contract.

ANNOUNCEMENTS

Brad Turnbull announced that there are 10 RA spots to fill and applications are due February 18. RAs receive free room and a meal plan. If anyone knows of someone they would like to recommend, please do so. Next year, Honors will be on the fourth floor.

Damian Barron is now the WSGA student representative.

There is a Who's Who Reception on February 21 in the Washburn Room. RSVPs are recommended.

The Honors Annual Banquet is on Tuesday, April 9 at 6:30 p.m. in the Bradbury Thompson Center.

The next Honors Advisory Board meeting is Wednesday, March 6 at 12:00 p.m. in the Cottonwood Room.

The meeting adjourned.

Library Committee Minutes
March 13, 2013
4:00 p.m.
Room 105, Mabee Library

TO:

Dr. Seid Adem	Dr. Barry Crawford	Dr. Margie Miller	Dr. Tom Schmiedeler
Dr. David Bainum	Dr. Sophie Delehavy	Dr. Tony Palbicke	Dr. Brian Thomas
Dr. Alan Bearman	Dr. Shiao-Li Ding	Dr. JaeYoon Park	Dr. Kelly Watt
Mr. Eric Benedict	Dr. Keith Farwell	Dr. Gaspar Porta	Ms. Kelley Weber
Mr. Sean Bird	Dr. Andrew Herbig	Dr. Michael Rettig	Ms. Penny Weiner
Dr. Jane Brown	Dr. Rob Hull	Dr. Leslie Reynard	Ms. Cassandra White
Dr. Erin Chamberlain	Ms. Shelbie Konkell	Dr. Michael Russell	Dr. Iris Wilkinson
Dr. Frank Chorba	Dr. Donna LaLonde		

The Library Committee convened in Mabee Library, Room 105 at 4:00 p.m. The following members were present: Dr. Adem, Dr. Bearman, Mr. Bird, Dr. Brown, Dr. Chamberlain, Dr. Chorba, Dr. Herbig, Dr. Palbicke, Dr. Reynard, Dr. Russell, Dr. Schbley, Dr. Thomas, Dr. Watt, and Ms. Weber. Dr. Farwell, Dr. Schmiedeler, and Dr. Ding, sent word they would be unable to attend.

The University Libraries and The Center for Student Success, like other units, reduced their FY14 budget by 3%. Dr. Bearman recommended that no staff positions be reduced or cut, no funds be taken from professional development, no funds be taken from electronic resources purchasing, and that all current searches be continued. As such, the unit made its cuts as follows:

Excess Salary Savings - \$6,517.00
Books - \$10,000
Office Supplies - \$3,483.00
Print Journals - \$50,000

Dr. Bearman reported that the Board of Regents (WUBOR) has given approval to move the Center for Student Success into the Library during summer 2013. Construction plans are being drafted and finalized. During the move certain areas of the library will be shut-off to the public. The Library staff is investigating off-site storage to house extremely low use materials. Dr. Bearman will keep the Committee informed of on-going changes.

In a few days, each committee representative should receive an e-mail from their library liaisons with the amount of funds remaining in their Material Budget. In order to purchase items out of this FY budget, it is vital that you please submit material orders by March 29, 2013. Please contact your library liaison if you have any questions.

Lyrasis, one of the largest library consortia and organizations in the United States, is featuring Mabee Library in a live National Webinar on March 27, 2013, to demonstrate how a mid-size academic library can reengage its campus and promote information literacy. This is a significant honor for the staff of Mabee Library and Washburn University.

At the request of students and faculty, a Satellite Tutoring Branch was opened in the Myriad Room, 2nd Level in the Living Learning Center (LLC).

Dr. Bearman presented a Power Point presentation at the Board of Regents, Wednesday, March 6, 2013, to highlight some of the activities of the Libraries and the Center for Student Success and the new FYE Program. (Presentation attached) In the presentation Dr. Bearman explained the cultural differences that have taken place in the Libraries and realm of student success since 2007, and offered our unit definition of student success. Dr. Bearman informed the committee that he is more than willing to visit with any group to discuss the presentation.

Meeting adjourned at 4:53 p.m.

Respectfully submitted

Ginger D. Webber, Administrative Secretary

NEXT MEETING

WEDNESDAY

April 17, 2013

**Sabbatical Committee Meeting
February 8, 2013**

Present: Nancy Tate, Glenda Taylor, Ross Friesen, Bob Beatty, Karen Camarda,
Phyllis Berry, Annie Collins, Gary Baker

SWEET: 17 Applications Received

NAME	REQUESTED	ELIGIBLE TO RECEIVE	Average	AMOUNT APPROVED	Accepted
Gary Baker	\$4,000.00	\$4,000.00	3	Wait List	
Bob Beatty	\$12,000.00	\$12,000.00	2.17	\$12,000.00	Yes
Xiaoli Ding	\$12,000.00	\$12,000.00	1.86	\$12,000.00	Yes
Eric McHenry	\$7,400.00	\$7,400.00	2.43	\$7,400.00	Yes
Dmitri Nizovtsev	\$10,800.00	\$10,800.00	2.14	\$7,000.00	Declined
Marguerite Perret	\$7,900.00	\$7,100.00	1.57	\$7,100.00	Yes
Karen Kapusta-Pofahl	\$10,400.00	\$10,400.00	2.43	\$7,000.00	Yes
Gaspar Porta	\$12,198.00	\$10,000.00	2.86	\$7,000.00	Offered the \$7,000.00; Yes
Thomas Prasch	\$10,000.00	\$10,000.00	2.57	\$10,000.00	Yes
Paul Prece	\$12,000.00	\$11,600.00	1.43	\$11,100.00	Yes
William Roach	\$8,000.00	\$6,500.00	2.29	\$6,500.00	Yes
Bassima Schbley	\$11,500.00	\$11,500.00	1.71	\$11,500.00	Yes
Courtney Sullivan	\$8,800.00	\$8,800.00	1.57	\$8,800.00	Yes
Mary Sundal	\$6,471.28	\$5,100.00	2.14	0	Yes
Glenda Taylor	\$3,710.00	\$3,710.00	1.33	\$3,710.00	Yes
Margaret Wood	\$4,925.00	\$4,000.00	1.71	\$4,000.00	Yes
Kerry Wynn	\$6,800.00	\$6,800.00	2.14	\$6,800.00	Yes

Total Amount Allotted:	\$115,152.42
Total Amount Requested:	\$148,904.28
Total Amount Spent:	\$114,910.00

Sabbatical Committee Meeting
December 4, 2012

Present: Gary Baker, Annie Collins, Phyllis Berry, Karen Camarda, Mary Sheldon, Bob Beatty, Glenda Taylor, Linda Elrod and Nancy Tate

Academic Sabbatical Applicants:

NAME		LEAVE PERIOD REQUESTED	Decision:
Gary Baker	SOBu	Jan. 14 to May 14	Recommended
Karen Barron	CAS	August 13 to Dec. 13	Not Recommended
Paul Byrne	SOBu	Jan. 14 to Jun 14	Recommended
Miguel Gonzalez-Abellas	CAS	Jan. 14 to June 14	Recommended
Chris Hamilton	CAS	August 13 to June 14	Not Recommended
Norma Juma	SOBu	Jan 14 to May 14	Recommended
Pat Munzer	SAS	Jan. 14 to May 14	Not Recommended
Sangyoub Park	CAS	Jan 14 to May 14	Not Recommended
John Paul	CAS	August 13 to Jan.14	Recommended
Nan Sun	CAS	Jan. 14 to May 14	Recommended
Michael Stoica	SOBu	August 13 to Dec. 13	Not Recommended
Marydorsey Wanless	CAS	Jan. 14 to May 14	Recommended

FACULTY AGENDA ITEM NO. 13-09

Date: March 28, 2013
Submitted by: Dr. Randy Pembroke, Vice President for Academic Affairs
SUBJECT: Proposal for Graduate Council

Part I – Membership and Renaming

Current Wording

The **Graduate Committee** consists of the following members: deans of major academic units with graduate programs, department chairs (where appropriate) of departments with graduate programs, one faculty member (other than the department chair) from each department or major academic unit with a graduate program, elected by the faculty in the department/area, one faculty member from the Master of Liberal Studies Committee, elected by the MLS Committee, three tenured faculty members elected at large as described below, one Mabee Library faculty member elected by the Mabee Library faculty, and the Vice President for Academic Affairs.

At-large members will be elected for two-year terms by the faculty. The College of Arts and Sciences will elect two at-large members from the faculty in departments in the College that do not have graduate programs. The School of Applied Studies will elect one at-large member from faculty in the departments in the School that do not have graduate programs.

Proposed Wording

The **Graduate Council** voting membership will consist of one faculty member from Mabee Library and at least one faculty member from each School and the College (excluding the School of Law) with a maximum of one faculty member from each graduate program. Committee members shall be faculty who regularly teach or support graduate courses in the programs. The major academic units that offer graduate degree programs and Mabee Library will determine their own procedures for electing or appointing their representatives to the Graduate Council. Each representative will serve a two-year term. The Graduate Council will elect a Chairperson annually who will also serve as a member of the Faculty Senate. The Dean of the Office of Graduate Programs and Academic Outreach, the Vice President for Academic Affairs, and a representative from the School of Law will serve as non-voting ex-officio members of the Council. Decisions of the Graduate Council will require the affirmative vote of two-thirds of the voting members; two-thirds of the members shall constitute a quorum to conduct business. Actions taken by the Graduate Council will serve as the first reading of such action for the Faculty Senate and must be submitted to the full Faculty Senate in writing at least one week prior to a second (final) reading by the Senate.

Part II -- Duties and Administration

Current Wording

The **Graduate Committee** reports to the Vice President for Academic Affairs. It is responsible to periodically review admission criteria and procedures for graduate programs (excluding law) to assure consistency across programs and with external accreditation guidelines, review existing graduate programs as part of the program review process, review all proposals for new graduate programs, and to recommend policy regarding graduate programs. Law School programs are not part of this Committee's responsibility, nor is the Law School represented on the Committee.

The Office of Graduate Programs, an administrative unit housed within the Academic Affairs Office, works with the Office of Institutional Research to provide appropriate data regarding graduate programs, responds to requests

for information, and assumes those administrative duties deemed appropriate by the departments/areas with graduate programs and by the Graduate Committee.

Proposed Wording

*The **Graduate Council** reports to the Faculty Senate and is charged with evaluating and making recommendations to the Faculty Senate regarding (1) all new graduate programs (majors, degrees, certificates and the like) proposed by any major academic unit of the University; (2) major revisions to existing programs (such as a change in major designation or the addition of a major or concentration); and (3) new graduate academic programs or revisions to such programs that originate from units other than major academic units. The primary concern of the Council shall be consistency of the proposed program with applicable University-wide and external accreditation guidelines and regulations including admission criteria and procedures, potential impact of the program on other established graduate programs in the University, and financial implications of such new or revised program. Joint programs including School of Law are subject to this review. All programs exclusively to the School of Law are not.*

The Office of Graduate Programs and Academic Outreach will collaborate with the Office of Institutional Research to provide appropriate data regarding graduate programs, respond to requests for information, and assume other administrative duties deemed appropriate by the Graduate Council, Faculty Senate, and the Vice President for Academic Affairs. The Office of Graduate Programs and Academic Outreach also will collaborate with Enrollment Management on generating information on student recruitment, financial aid, and graduation.

Rationale:

The wording in the Faculty Handbook needs to be updated and clarified to meet the current needs of the university graduate programs. If the policy of membership continues as currently stated, the size of this committee would be unwieldy. A change as proposed would reduce the size of the committee by nearly half from its current membership of 22 thus making it easier to schedule meetings and do business.

Undergraduate Academic Issues come through the Academic Affairs Committee which reports to the Senate. For consistency, it would seem that Graduate Academic Issues should have the same type of path beginning with Graduate Council and flowing to Senate. Therefore, Graduate Council ultimately should report to Faculty Senate rather than the VPAA in the same manner as Academic Affairs. The proposed wording clarifies that the Office of Graduate Programs is a part of the current Academic Outreach Office and re-names that area to clarify this.

Financial Implications:

None

Proposed Effective Date: Fall 2013 pending approval of Constitutional changes.

Request for Action:

Approved by:

AAC on date: April 1, 2013

Faculty Senate on date:

Attachments: No

FACULTY AGENDA ITEM NO. 13-10

Date: April 1, 2013

Submitted by: Dr. Randy Pembroke, Vice President for Academic Affairs

SUBJECT: Changes to Faculty Senate Constitution Section II, V, VI

Description: **II. ELIGIBILITY AND MEMBERSHIP**

Current Wording

A. Only faculty on an annual contract are eligible to vote for and to serve on the Faculty Senate, excluding those serving more than half time in administrative capacities; provided, however, faculty on authorized leave of absence or sabbatical shall not be eligible to serve on the Faculty Senate during such period of leave or sabbatical. Any eligible faculty member may put his or her name forward for election.

B. The School of Law, School of Business, School of Applied Studies, School of Nursing, and each division within the College of Arts and Sciences shall elect representatives to the Faculty Senate in proportion to the number of eligible faculty in each unit, with one senator selected to represent each ten faculty members (that number to be rounded up or down to the nearest figure in each voting unit). Representation will be based on the number of faculty in each unit at the start of the spring semester.

C. In addition, five at-large members of the Faculty Senate will be elected by all eligible faculty. No more than two of these may come from any one School or the College.

D. The Librarians of Mabee Library/CRC shall elect one member of the Faculty Senate for every ten of their number. The Librarians of the Law Library shall also elect one member of the Faculty Senate for every ten of their number.

~~E. The Vice President for Academic Affairs or his or her designee shall serve as a non-voting member of the Faculty Senate.~~

Proposed wording:

E. The Graduate Council shall elect a Chair who will serve as a member of Faculty Senate.

F. The Vice President for Academic Affairs or his or her designee shall serve as a non-voting member of the Faculty Senate.

Current Wording

V. MEETINGS

A. Meetings of the Faculty Senate will be held at least once a month throughout the course of the academic year. Special meetings can be called by the Executive Committee should the need arise. Agendas for each meeting will be distributed to all members of the Faculty Senate a week in advance of any scheduled meeting time and made available to the University community.

B. During the course of the summer, the Executive Committee shall be empowered to act provisionally on an emergency basis on behalf of the full body, subject to the approval of the full Faculty Senate when it reconvenes.

C. Meetings of the Faculty Senate are open meetings. Speaking privileges before the Faculty Senate shall be granted to anyone recognized by the President of the body, or whose right to speak is supported by a majority vote of the body. The University President and the President of the Washburn Student Government Association (W.S.G.A.) shall have the right to speak before the Faculty Senate.

D. Actions of the Faculty Senate will be taken by majority vote of members present, with the exception of amendments to the Senate Constitution. All actions of the Faculty Senate, however, require the presence of a quorum, defined as at least half the elected representatives.

~~E. Each matter considered as new business shall be presented to the Faculty Senate as an agenda item in the form of two readings and may not occur on the same date. The first presentation of the matter shall be considered its first reading. Items coming to the Faculty Senate from the Graduate, Faculty Affairs, Academic Affairs, Electoral, or All-University Committees will be taken up as second reading.~~

F. Minutes of all meetings of the Faculty Senate will be distributed to all members, to the University President, to the Secretary of the Board of Regents, the Secretary of the General Faculty, and to the President of W.S.G.A. by the Faculty Senate Secretary. Minutes will also be posted on the University web site by the Faculty Senate Secretary.

G. The President of the University shall have the right to non-concur with any action of the Faculty Senate, but in exercising this right, shall state the reasons for nonconcurrence in a letter to the Secretary of the Faculty Senate. The Board of Regents shall then be notified of the action of the Faculty Senate and the nonconcurrence of the University President, along with the stated reasons for nonconcurrence. A final determination of the matter shall be in the hands of the Board of Regents, and until such time the status quo shall prevail.

Proposed wording

*E. Each matter considered as new business shall be presented to the Faculty Senate as an agenda item in the form of two readings and may not occur on the same date. The first presentation of the matter shall be considered its first reading. Items coming to the Faculty Senate from the Graduate **Council, and** Faculty Affairs, Academic Affairs, Electoral, or All-University Committees will be taken up as second reading.*

Current Wording

VI. COMMITTEES

~~A. In addition to the Executive Committee, the Faculty Senate will establish from its own membership the following committees: an Electoral Committee, to oversee elections of the Faculty Senate; an Academic Affairs Committee, to review and make recommendations on matters of curricula and programs; and a Faculty Affairs Committee, to review and make recommendations on faculty issues.~~

B. The Executive Committee of the Faculty Senate, in its capacity as Committee on Committees, will be empowered to create, as deemed necessary, ad-hoc committees, and to oversee faculty representation on faculty committees.

C. Faculty representatives on faculty committees, other than the Electoral, Faculty Affairs, and Academic Affairs Committees, need not be members of the Faculty Senate. At least one faculty representative on each faculty

committee must be a member of the Faculty Senate, by special appointment of the Executive Committee, if necessary.

D. The Faculty Affairs Committee is charged with promoting the general welfare of faculty members. While the scope of the committee is general in nature, the more prominent interests are:

1. Teaching loads and extracurricular duties
2. Retirement, tenure, and sabbatical leaves
3. Faculty grievances
4. Dismissal criteria
5. Salary and faculty benefits
6. The academic sabbatical program

Membership of the committee consists of one Faculty Senate member from each Division within the College of Arts and Sciences, one from the School of Business, one from the School of Law, one from the School of Nursing, one from the School of Applied Studies, and one member from the University libraries, each elected for a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson.

E. The Academic Affairs Committee is charged with evaluating carefully and making recommendations to the Faculty Senate regarding: (1) all new undergraduate programs (majors, degrees, certificates and the like) proposed by any Major Academic unit of the University; (2) major revisions in such programs; (3) and new undergraduate academic programs or revisions to such programs that originate from units other than Major Academic Units. The primary concern of the committee shall be consistency of the proposed program with applicable University-wide guidelines and regulations, potential impact of the program on other established programs in the University, and financial implications of such new or revised programs. The Executive Committee may also delegate other matters to this committee.

The Academic Affairs Committee shall consist of two (2) Faculty Senate members from each Major Academic Unit other than the School of Law, and the Senate representative of Mabee Library/CRC. Each member will be elected to a one-year term by the Faculty Senate from its ranks. The committee selects its own chairperson. Decisions of the Academic Affairs Committee require the affirmative vote of six of the nine members; six members shall constitute a quorum to conduct business. The VPAA or his/her designate will serve as an ex-officio, non-voting member.

~~F. Faculty, Presidential, and Advisory Committees will be organized as follows:~~

~~Faculty committees—including, but not limited to, the Research Committee, Interdisciplinary Studies Committee, Promotion and Tenure Standards Committee, Honors Advisory Board~~

- ~~1. Faculty committees—including, but not limited to, the Research Committee, Interdisciplinary Studies Committee, Promotion and Tenure Standards Committee, Honors Advisory Board, Graduate Committee, and General Education Committee—will be structured as standing committees of the Faculty Senate, with membership consisting of faculty elected by the academic units. Students or staff might also be added to these committees at the discretion of the Faculty Senate. Faculty committees will report their actions to the Faculty Senate. The Faculty Senate has the right to receive, review, remand, approve, or disapprove recommendations from these committees. Changes to the charge or membership structure of these committees will be made by action of the Faculty Senate.~~
- ~~2. Other University Committees are Presidential Committees and Advisory Committees~~

Proposed wording

A, In addition to the Executive Committee, the Faculty Senate will establish from its own membership the following committees: an Electoral Committee, to oversee elections of the Faculty Senate; an Academic Affairs Committee, to review and make recommendations on matters of curricula and programs; and a Faculty Affairs Committee, to review and make recommendations on faculty issues. The Graduate Council will report to Faculty Senate and make recommendations on graduate curricula and faculty issues, excluding School of Law.

*F. The **Graduate Council** voting membership will consist of one faculty member from Mabee Library and at least one faculty member from each School and the College (excluding the School of Law) with a maximum of one faculty member from each graduate program. Committee members shall be faculty who regularly teach or support graduate courses in the programs. The major academic units that offer graduate degree programs and Mabee Library will determine their own procedures for electing or appointing their representatives to the Graduate Council. Each representative will serve a two-year term. The Graduate Council will elect a Chairperson annually who will also serve as a member of the Faculty Senate. The Dean of the Office of Graduate Programs and Academic Outreach, the Vice President for Academic Affairs, and a representative from the School of Law will serve as non-voting ex-officio members of the Council. Decisions of the Graduate Council will require the affirmative vote of two-thirds of the voting members; two-thirds of the members shall constitute a quorum to conduct business. Actions taken by the Graduate Council will serve as the first reading of such action for the Faculty Senate and must be submitted to the full Faculty Senate in writing at least one week prior to a second (final) reading by the Senate.*

*The **Graduate Council** reports to the Faculty Senate and is charged with evaluating and making recommendations to the Faculty Senate regarding (1) all new graduate programs (majors, degrees, certificates and the like) proposed by any major academic unit of the University; (2) major revisions to existing programs (such as a change in major designation or the addition of a major or concentration); and (3) new graduate academic programs or revisions to such programs that originate from units other than major academic units. The primary concern of the Council shall be consistency of the proposed program with applicable University-wide and external accreditation guidelines and regulations including admission criteria and procedures, potential impact of the program on other established graduate programs in the University, and financial implications of such new or revised program. Joint programs including School of Law are subject to this review. All programs exclusively to the School of Law are not.*

The Office of Graduate Programs and Academic Outreach will collaborate with the Office of Institutional Research to provide appropriate data regarding graduate programs, respond to requests for information, and assume other administrative duties deemed appropriate by the Graduate Council, Faculty Senate, and the Vice President for Academic Affairs. The Office of Graduate Programs and Academic Outreach also will collaborate with Enrollment Management on generating information on student recruitment, financial aid, and graduation.

G. Faculty, Presidential, and Advisory Committees will be organized as follows:

Faculty committees - including, but not limited to, the Research Committee, Interdisciplinary Studies Committee, Promotion and Tenure Standards Committee, Honors Advisory Board

- 1. Faculty committees - including, but not limited to, the Research Committee, Interdisciplinary Studies Committee, Promotion and Tenure Standards Committee, Honors Advisory Board, and General Education Committee - will be structured as standing committees of the Faculty Senate, with membership consisting of faculty elected by the academic units. Students or staff might also be added to these committees at the discretion of the Faculty Senate. Faculty committees will report their actions to the Faculty Senate. The Faculty Senate has the right to receive, review, remand, approve, or disapprove recommendations from these committees. Changes to the charge or membership structure of these committees will be made by action of the Faculty Senate.*
- 2. Other University Committees are Presidential Committees and Advisory Committees*

H. Each Faculty Committee shall elect a chair from among its own members

Rationale: Financial Implications: *None*

Proposed Effective Date: *Fall 2013*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC April 8, 2013*

FAC on date

Faculty Senate on date

Attachments Yes No

Faculty Senate Agenda Item

No. 13-11

Degree Proposal: Master of Studies in Law

The proposal to offer an M.S.L. degree at Washburn Law School reflects changes in the legal marketplace and a growing recognition that individuals engaged in professional work in a wide range of subject areas may benefit from formal exposure to the study of law. A growing number of law schools around the nation have recognized this degree,¹ and interested students would come from a wide range of parallel professions including accounting, business, children and family services, criminal justice, environmental studies, government, healthcare, human resources, journalism, library services, oil and gas, real estate development, and tribal officials.

Goal

The goal of the program is to provide a legal background that will complement the professional interests of the participants, strengthen their ability to interact effectively with the legal community, and provide professional certification of these accomplishments.

Rationale

Washburn Law currently provides a professional curriculum in all of the subject areas addressed in this proposal. Adding a limited number of students with parallel professional interests will enhance those courses by offering a diverse perspective to the law students while simultaneously providing a valuable educational experience to the students seeking a master's level degree. Because of the small size of the Washburn student body, it is often difficult to expand the curriculum in a manner that meets the needs of current students while maintaining adequate enrollment within each class needed to generate effective instruction. The addition of a small number of M.S.L. students will enhance the efficiency and efficacy of the curriculum.

The curriculum pathway selected for each student will also build upon the particular strengths of Washburn Law, with the Centers and certificate programs of the school providing a framework for selection of courses. For example, masters level students who plan careers related to children and family services will be able to choose electives within a broad range of courses developed in support of the Child and Family Law Center. Similarly, students with a tax or business focus will benefit from the range of courses recognized within the Business and Transactional Law Center, those with criminal justice interests may be particularly inclined to enroll in courses found within the criminal segment of the Center for Excellence in Advocacy, and those with interests in politics, journalism or government services would find a range of courses enhanced by the Government Law Center. The current oil and gas industry employs a growing number of individuals who, although not needing a law

¹ See, e.g., M.S.L. degree programs at Arizona State, Cleveland-Marshall, Dayton, Georgetown, John Marshall, Illinois, Nebraska, Ohio State, Pittsburgh, San Diego, West Virginia and Yale Law School. Emory Law School offers a comparable Juris Masters or J.M. degree.

degree, would benefit from a legal background focused on those issues, and the new Washburn Center for the Study of Oil and Gas would provide a course and resource base for those students.

Market

The market for students who may be interested in a master's level law-related degree has changed dramatically in recent years. Larger numbers of prospective students have decided that they lack the interest and resources needed for a full three year study of law, and their professional interests do not require admission to the bar. By offering the program for either full or part time students, it would be possible to reach individuals making career changes as well as those wanting to advance their existing professional positions. The proposed M.S.L. degree would meet this demand while also allowing the law school to make relative adjustments to the size of its existing J.D. program.

Educational Impact

The M.S.L. program would enhance the educational opportunities of existing students while also maintaining the economic viability of the school. Admission of a limited number of M.S.L. students would be matched by comparable reductions in the size of the J.D. program. This strategy would allow the school to maintain or increase the standards for admission of J.D. students while also allowing the school to maintain a wide range of viable courses and adding diverse perspective to the students enrolled in those courses. J.D. students would gain insight into the interests and concerns of people in parallel professions with whom they will be likely to interact as lawyers. The total size of the M.S.L. program would be limited so that combined enrollment of J.D. and masters level students would not exceed historical levels of J.D. enrollment, and the low student/faculty ratio at Washburn would be maintained.

Fiscal Impact

Because the total size of the student body would not change from historical levels, there would not be a significant fiscal impact. Costs per credit hour would be the same for J.D. and M.S.L. students.

Courses

Each student would begin study for the M.S.L. degree by enrolling in an introductory course designed especially for these students. In all other courses, M.S.L. students would participate along with J.D. students and would be subject to the same academic standards. They would be expected to enroll in one or more foundation level courses suited to their individualized career path, and to choose elective courses for the balance of their degree.

Foundation courses would include:

Introduction to Law, Legal Analysis, Legal Research, and Legal Writing (3 hours)

Contracts I and II (5 hours)

Criminal Law (3 hours)

Property (3 hours)

Constitutional Law I (3 hours)

Family Law (3 hours)

Elective courses designed to complement the career paths of the M.S.L. students could then be selected within identified career paths as illustrated in the lists that follow.

Business and Transactional Career Path:

- [Advanced Oil & Gas Law](#) (LW 855 - 3 hours)
- Advanced Legal Research (LW800 – 2 hours)
- [Alternative Dispute Resolution](#) (LW 753 - 3 hours)
- [Antitrust](#) (LW 782 - 3 hours)
- [Arbitration](#) (LW 854 - 2 hours)
- [Business Associations](#) (LW 703, 4 hours)
- [Copyright Law](#) (LW953 - 3 Hours)
- [Directed Research](#) (topic approved by Certificate Advisor) (LW 763 - 1-3 hours)
- [Drafting Contracts and Conveyances](#) (LW 946 - 1 hour)
- [Employment Discrimination](#) (LW 786 - 3 hours)
- [Employment Law](#) (LW 917 - 2-3 hours)
- [Evolution of a Business Transaction](#) (LW 937 - 2-3 hours)
- [Externship I](#) (placement approved by Career Path Advisor) (LW 921 - 2-4 hours)
- [Externship II](#) (placement approved by Career Path Advisor) (LW 922 - 2 hours)
- [Financial Institution Regulation](#) (LW 705 - 2 hours)
- [Insurance Law](#) (LW 710 - 2 hours)
- [International Business Transactions](#) (LW 778 - 3 hours)
- [International Taxation](#) (LW 827 - 3 hours)
- [Labor Law](#) (LW 783 - 3 hours)
- [Law and Accounting](#) (LW 717 - 2 hours)
- [Law and Economics](#) (LW 853 - 2-3 hours)
- [Mergers and Acquisitions](#) (LW 944 - 2-3 hours)
- [Mineral Title Examination](#) (LW952) (1 Hour)
- [Negotiations](#) (LW 857 - 2 hours)
- [Non-Profit Organizations](#) (LW950 - 2-3 hours)
- [Patent Prosecution](#) (LW 961 - 2 hours)
- [Real Estate Transactions](#) (LW 733 - 3 hours)
- [Securities Regulation](#) (LW 785 - 3 hours)
- [Specialized Legal Research: Business Law](#) (LW 920 - 1 hour)
- [Taxation of Business Enterprises](#) (LW 940) (3 hours)
- [Taxation of Property Transactions](#) (LW 736 - 2-3 hours)
- [Transactional Drafting](#) (LW 707 - 3 hours)
- [White Collar Crime](#) (LW 936 - 2-3 hours)

Children and Family Career Path:

- [Adoption](#) (LW 887 - 2 hours)
- Advanced Legal Research (LW800 – 2 hours)
- [Child Advocacy Training](#) (LW 913 - 1-2 Hrs.)
- [Children in the Law](#) (LW 885 - 2-3 hours)

- [Clinic Internship](#) (Family Law, Juvenile Law) (LW 756 - 4-5 hours)
- [Collaborative Law](#) (LW 931 - 1-2 Hours)
- [Comparative Family Law](#) (LW 852 - 2 hours)
- [Comparative Family Law](#) (Europe) (LW 842 - 3 hours)
- [Directed Research](#) (LW 763 - 1-2 hours)
- [Divorce Practice](#) (LW 716 - 2 hours)
- [Domestic Violence](#) (LW 890 - 3 hours)
- [Elder Law](#) (LW 932 - 2-3 hours)
- [Family Law Seminar](#) (LW 754 - 2 hours)
- [Financial Issues in Divorce](#) (LW 888 - 2 hours)
- [Juvenile Law](#) (LW 741 - 2-3 hours)
- [Juvenile Offender](#) (LW 886 - 2 hours)
- [Mediation](#) (LW 817 - 2 hours)
- [Mediation: Core Principles](#) (LW956 - 1 hour)
- [Mediation: Domestic Relations](#) (LW957 - 2 hours)
- [Military Family Law](#) (LW933 - 1-2 hours)
- [Public Education Law](#) (LW 789 - 2 hours)

Tax or Estate Planning Career Path:

- Advanced Legal Research (LW800 – 2 hours)
- [Decedents' Estates and Trusts & Future Interests](#) (LW 915 - 4 hours) and
- [Estate Planning](#) (LW 749 - 3 hours)
- [International Taxation](#) (LW 827 - 3 hours)
- [Mergers and Acquisitions](#) (LW 944 - 2-3 hours)
- [Nonprofit Organizations](#) (LW 950 - 2-3 hours)
- [Taxation by State and Local Governments](#) (LW 788 - 2 hours)
- [Taxation of Gratuitous Transfers](#) (LW 793 - 2-3 hours)
- [Tax Policy Seminar](#) (LW 823 - 2 hours)
- [Taxation of Business Enterprises](#) (LW940 - 3 Hours)
- [Taxation of Individual Income](#) (LW 790 - 3 hours)

Government Career Path:

- [Administrative Law](#) (LW 780 - 3 hours)
- Advanced Legal Research (LW800 – 2 hours)
- [Federal Indian Law](#) (LW 841 - 3 hours)
- [Legislation](#) (LW 776 - 3 hours)
- [Local Government Law](#) (LW 820 - 2 hours)
- [Antitrust](#) (LW 782 - 3 hours)
- Constitutional Law II (LW862 – 3 hours)
- [Constitutional Litigation](#) (LW 748 - 3 hours)
- [Criminal Procedure II](#) (LW839 - 3 hours)
- [Election Law](#) (LW 945 - 3 hours)
- [Energy Regulation](#) (LW 803 - 3 hours)
- [Environmental Law](#) (LW 744 - 3 hours)

- [Externship I](#) (placement approved by Career Path Advisor) (LW 921 - 2-4 hours)
- [Federal Courts](#) (LW 759 - 3 hours)
- [Federal Indian Law](#) (LW 841 - 3 hours)
- [Food and Drug Law](#) (LW 947 - 3 hours)
- [Health Care Law and Policy](#) (LW 830 - 3 hours)
- [Higher Education Law](#) (LW 951 - 2 hours)
- [Immigration Law](#) (LW 815 - 2 hours)
- [International Criminal Law and the Law of War](#) (LW 927 - 3 hours)
- [International Law of Indigenous Peoples](#) (LW 919 - 2 hours)
- [International Taxation](#) (LW 827 - 3 hours)
- [Law and Human Rights](#) (LW 812 - 3 hours)
- [Legal Analysis, Research & Writing for the Government Client](#) (LW 965 - 2 hours)
- [Legislation](#) (LW 776 - 3 hours)
- [Legislative Workshop](#) (LW 801 - 1 hour)
- [Local Government Law](#) (LW 820 - 2 hours)
- [Oil and Gas Law](#) (LW 740 - 3 hours)
- [Public Employment Law](#) (LW 959 - 2 hours)
- [Public International Law](#) (LW 928 - 3 hours)
- [Public Land Law](#) (LW 747 - 3 hours)
- [Race and the Law](#) (LW 902 - 3 hours)
- [Specialized Legal Research: Statutory and Regulatory Law](#) (LW 949 - 1 hour)
- [Taxation of Individual Income](#) (LW 790 - 3 hours)
- [Taxation by State and Local Governments](#) (LW 788 - 2 hours)
- [Tribal Law and Government](#) (LW 941 - 2-3 hours)
- [Water Rights](#) (LW 742 - 3 hours)
- [White Collar Crime](#) (LW 936 - 2-3 hours)

Natural Resources Career Path:

- [Administrative Law](#) (LW 780 - 3 hours)
- Advanced Legal Research (LW800 – 2 hours)
- [Advanced Oil and Gas Law](#) (LW 855 - 3 hours)
- [Agricultural Law](#) (LW 706 - 2-3 hours)
- [Directed Research](#) (LW 763 - 1-3 hours)
- [Energy Regulation](#) (LW 803 - 2-3 hours)
- [Environmental Law](#) (LW 744 - 3 hours)
- [Externship I](#) (with approval of Career Path Advisor) (LW 921 - 2-4 hours)
- [Externship II](#) (with approval of Career Path Advisor) (LW 922 - 2 hours)
- [Independent Readings in Natural Resources Law](#) (LW 826 - 1-2 hours)
- [Mineral Title Examination](#) (LW952) (1 Hour)
- [Natural Resources Law Seminar](#) (LW 774 - 2-3 hours)
- [Oil and Gas Law](#) (LW 740 - 3 hours)
- [Public Land Law](#) (LW 747 - 3 hours)
- [Water Rights](#) (LW 742 - 3 hours)

Criminal Justice Career Path:

- Advanced Legal Research (LW800 – 2 hours)
- [Alternative Dispute Resolution](#) (LW 753 - 3 hours)
- [Capital Punishment Seminar](#) (LW 822 - 2 hours)
- [Child Advocacy Training](#) (LW 913 - 1-2 hours)
- [Criminal Appeal Advocacy](#) (LW 903 - 3 hours)
- [Criminal Appeal Advocacy: Advanced Topics](#) (LW 903D - 1-2 hours)
- [Criminal Procedure](#) (LW 750 – 3 hours)
- [Criminal Procedure II](#) (LW 839 - 3 hours)
- [Directed Research](#) (LW 763 - 1-3 hours)
- [Externship I](#) (with approval of Career Path Advisor) (LW 921 - 2-4 hours)
- [International Criminal Law and the Law of War](#) (LW 927 - 3 hours)
- [Juvenile Offender](#) (LW 886 - 2 hours)
- [Pretrial Advocacy-Criminal](#) (LW 768 - 3 hours)
- [Trial Advocacy](#) (LW 766 - 2 hours)
- [White Collar Crime](#) (LW 936 - 2-3 hours)

Degree Requirements

Students in Washburn's Master of Studies in Law program must:

Complete an Introduction to Law course and a foundational course at the beginning of their M.S.L. studies.

Satisfactorily complete a minimum of 30 credit hours of approved work within the individualized professional pathway determined on the basis of the student's professional background and career goals.

Complete all such credit hours within 4 calendar years beginning with the first semester after enrollment.